

**LANGHAM POST-DOCTORAL RESEARCH AND TRAINING SEMINAR
2021-25
SENDING INSTITUTION AGREEMENT FORM**

CRITERIA

This Professional Development project for Majority World post-doctoral scholars is a partnership with institutions in the Majority World, and other organisations involved in the development of theological education in the Majority World. Applicants must come from an institution in the Majority World that has a doctoral programme, or is in the process of developing one. The full recommendation and support of their sending institution is essential for a successful application. Applicants must also agree to serve in the Majority World for a minimum of five years after completion of the programme.

AGREEMENT

Applicant's Name: SURIF

As a Sending Institution, you must agree to the following:

Do you agree to release this Faculty Member from all other duties during the time of the residencies, including the final long individual study residency?

Yes No

Do you agree to allow a reduced teaching and administrative load between residencies so that the candidate may continue their research and writing projects which are essential to this programme?

Yes No

Do you agree to cover the following expenses:

Round trip air fare for all residencies Yes No

Visa costs Yes No

Travel and Medical insurance Yes No

Necessary vaccinations Yes No

Travel to one SBL/AAR Conference for the purposes of presenting research, if arranged

Yes No

Do you agree to the Langham Travel Responsibility Clause (see below)?

Yes No

TRAVEL RESPONSIBILITY CLAUSE

It is important to note that it is the responsibility of the traveller to check they have all the necessary visas, documents and details for the countries they are visiting, including transit visas for airports, where required. Although the Langham Partnership will supply invitation letters or other documentation if possible, on request, they cannot be expected to advise each traveller on their visa requirements as this information is subject to constant change and is specific to the countries being visited and the nationality of the individual.

If alternative travel arrangements need to be made by Langham Partnership as a result of the traveller failing to obtain all the necessary documents in advance of their trip, then any additional costs involved will be covered by the traveller.

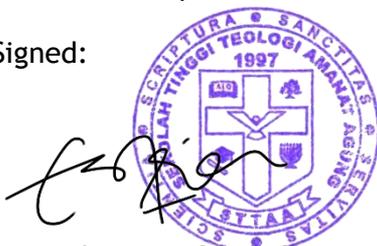
Each country has its own COVID-19 guidelines and restrictions in place and it is the responsibility of the traveller to ensure that they check these regularly before travelling, especially prior to making a flight booking or entering a new country. It is essential that these guidelines are followed implicitly, including COVID testing prior to travelling, mandatory quarantine, self-isolation, etc. *All Langham Scholars, Langham Graduates, and Langham Scholars staff members are required to have a COVID vaccination prior to travelling internationally.* If the set guidelines in your country state that the COVID vaccination consists of two doses, then both doses should be received at least three weeks prior to travelling.

Travellers are asked to double-check all the details on their flight bookings and ensure they correspond with their passport details. It is the responsibility of the traveller to know when they are due to arrive at the airport and to allow plenty of time for travelling to and from the airport, to go through security checks, etc. Again, if alternative travel arrangements need to be made by Langham Partnership as a result of the traveller failing to arrive at the airport in time, then all additional costs incurred will be covered by the traveller.

Langham Partnership's policy is that all travellers must have at least basic travel and medical insurance cover when they are travelling, and this should include coverage for COVID-related illness. It is the responsibility of the traveller to obtain appropriate insurance cover and to provide proof of this to Langham, prior to travelling. If you do not follow this advice and then have a number of issues during your trip, please do not expect that Langham will be able to provide the financial reimbursement required.

Please provide a letter of recommendation along with this completed form.

Signed:

A purple circular stamp from Universitas Teologi Amanat (UTA) is visible. The stamp contains the text "UNIVERSITAS TEOLOGI AMANAT" around the top edge, "1997" in the center, and "SCRIPTURA • SANCTITAS • SERVITIUM" around the bottom edge. A handwritten signature in black ink is written over the stamp.

Printed Name: Casthelia Kartika, D.Th.

Position: President

Date: May 17th, 2021

**This Form and Letter of Recommendation should be submitted to
Mrs. Stefani Ferenczi**

Stefanii.ferenczi@langham.org